Application Tips
GEORGE MASON UNIVERSITY KOREA
A SMART & SUSTAINABLE REALITY
One Of The World’s Greenest Cities

Innovation
Virginia’s largest public research university partners with Korea to

Opportunity
Your opportunity for a transformational experience near two

Degree Offerings
GMUK offers Management, Economics, and Global Affairs – an American

Admission Deadline
Fall 2016: 2016.7.31.
Submit all documents via post mail to FFX campus after completing your online application.
First time applying to Mason / if you have a G number, go to ‘Already Have an Account’
Select ‘Korea Campus’ in the semester you wish to apply for.
Welcome to the George Mason University Undergraduate Admission Application.

To make it easier for you to apply to Mason, please take a moment to consider whether we have contacted you or you have contacted us in the recent past. Methods of communication may include:

- An online/email inquiry with the Office of Admissions
- Participation in a campus tour or open house
- Meeting with a Mason Admissions representative at a college fair or high school visit
- Receiving an email or letter from the Office of Admissions

If you have been in contact with Mason's Office of Admissions through any of the above methods of communication, or if you think you may be in our system for another reason, please select the 'Forgot your User Name or Password?' link on the right side of this page and enter your email address.

If your email address is already on file, you will receive an email with login instructions. You will then be able to log in using this information and many of the application questions will be answered for you.

If your email address is not already in our system, please select from the following:
- I am applying for Fall or Spring term.
- I am applying for Summer Term.

We look forward to reviewing your application! If you have any questions or concerns, please don't hesitate to contact the Office of Admissions.

To check on your application status, please click here.
Welcome, Jeannie! Your application is in progress.

- To assist the Office of Admissions in processing your application as quickly as possible, please submit your admission application first and then request transcripts, test scores or other supplemental documentation to arrive in our office. Sending academic or supplemental records before you apply for admission does not expedite our process and may delay the review of your application.

- All applicants who wish to qualify for in-state tuition rates must complete the Application for Virginia In-State Tuition Rates included with this admission application. If you do not complete the Application for In-State Tuition Rates, you will be assessed out-of-state tuition.

- All applicants are required to pay a nonrefundable, nontransferable application fee payable by MasterCard, VISA, or Electronic Check ($60 for U.S. citizens and permanent residents, and $80 for international).

- Certain applicants may qualify for an application fee waiver. Please review our requirements for the acceptance of an application fee waiver. If you qualify, please complete the Fee Waiver section. If you request a fee waiver for which you are not qualified, your application will remain incomplete until the application fee is paid.

- Freshman applicants: If you choose to apply Score Optional, you are required to submit letters of recommendation. Please review the details of the programs for specific information.

- If you are not applying Score Optional, but would like to submit recommendations, Mason will accept 2-3 recommendations. We strongly encourage anyone submitting recommendations to use the Recommendation Link on the left navigation bar.

Start application
- **Freshman**: those who haven’t attended in higher education
- **High school graduates & GED**
- **Click ‘Korea Campus’**
• Major selection
• Virginia In-State Tuition Rates: ‘No’ for Korean citizens, ‘Yes’ for Virginia Residents
Personal Information

Name
Enter your legal name exactly as it appears on official documents. Do not use nicknames.
Matching of your supplemental documents (e.g., test scores and transcripts) will be difficult if different names are used.

Note to international applicants: If you intend to request an I-20 form (for F-1 status) or a DS-2019 (for J-1 status), the name you enter on your application must match exactly the name as it appears in your passport.

Applicant Name:

Prefix
Jeannie

First/Given Name *

Middle Name:
Choi

Last/Family Name *

Suffix:

Previous Last Name

Biographic and Other Information
Birth Date *
02/11/1979
• Social Security Number (optional)
• Current Citizenship: click ‘International’ if you are not a US citizen or Permanent Resident
• Click ‘NO’ under DACA unless otherwise
The following questions are for our information only. Your answers will not affect your admission to the university. Your cooperation is requested and appreciated, but not required.

**Ethnicity**
- Not Hispanic or Latino

Select one or more races to indicate what you consider yourself to be:
- American Indian or Alaskan Native
- Asian

What is the primary language(s) spoken in your household?
- Albanian
- Armenian
- Arabic
- Aikwaan

**Email / Permanent Address**
Email, phone, and address are required and must remain valid from the date of application until enrollment.

**Active Email Address** *
“The Office of Admissions will communicate with you through this email address, including possible decision notifications, so be sure to check it regularly.”

**Active Permanent Address** *

- **Address Line 1** *
- **Address Line 2**

**City** *
- **State/Province** *
  - **Foreign State** *

**Zip** *

- **Korea, South**
- Phone number (ex) 010- 0000-0000
- Parents information
High schools located in other countries aside from the U.S. please type and click on ‘International Secondary School’ at ‘Look up’
- Submit college information for relevant students
- Save and Continue!
For International Schools
Search Example #4: If you attended a school outside of the United States, we recommend searching by the Country Name (China, United Kingdom, etc.) in which the school was located, rather than by the name of the school itself.

Please do not search on terms such as College, Community or University. Please do not search on multiple fields.

Your results will appear on top, please click the appropriate school name - and, the system will then automatically fill in the School CEEB Code - and, store the required information.

**** NOTE **** If you cannot find your school, please manually enter the School Name and Address information.

Name: 
Address: 
City: 
State: 
Country: 

Korea!
GMUK: select ‘Full-time’
Dormitory: 1,500,000won for single/
1,000,000won for double / semester (16 weeks)
Save & Confirm =>submit!

**Information**

- Application Certification
- and Honor Code

**VA InState Tuition App**

**Out-of-State Tuition**

**Important Links**

- Recommendations
- Check Your Application
- Application Instructions

[PRINT FORMS]

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**Please note:** On-campus housing is required for freshmen students.

Do you have family members who are George Mason University alumni?

- Father
- Grandparent
- Mother
- Use CTRL key to include multiple family members

Have you previously applied for admission to George Mason University, or have you attended George Mason University in the past? *

- Yes
- No

If you have previously applied to George Mason University, or have attended George Mason University in the past, please indicate which year(s).

- 2014
- 2013
- 2012

Choose all that apply

**Extracurricular Activities**

**School Activities:**

- Please select
- Community Service
- Dance of Dance Team
- Environmental Club

Use CTRL key to select multiple options

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[Save] [Save & Continue] [Reset]

[Submit Application]
• Score Optional Application: Students who will not submit SAT/ACT, select ‘Yes’
• Essay (self statement) Optional but strongly recommended.
  : write about things you want to emphasize & study plan
Freshman Resume:

- Please describe any school activities, leadership positions, volunteer work, and awards that you would like to be considered in your application.
- If you are still enrolled in high school, a resume is not required, but you may submit one if you wish.
- If you completed high school more than five years ago, please submit a copy of your resume.
- It is strongly suggested that Honors College applicants submit a resume.

Video Essay: (optional)

If you wish, you may submit a video essay that can be considered as part of your freshman application. In 2 minutes or less, please address the question: Why is Mason the right school for you?

By submitting a video, you acknowledge and understand that this component is an optional piece of the application for admission, and that you give permission for your video to be viewed by the admissions committee and potentially selected for public viewing.

Please proceed to the following link to submit your video essay: [http://admissions.gmu.edu/videoEssay/](http://admissions.gmu.edu/videoEssay/).
(You can submit your video essay once your freshman application has been submitted.)

Do you plan to submit a video essay?

- [ ] Yes
- [ ] No

Save & Confirm => submit!

Freshman Resume:

: write about your personal experience in resume format
(ex) March 2014 1st prize of ‘The 5th Debate Competition’, Kyonggi-University, Korea
• Section requirements for US visa process. Non-US students are required to submit them before their study abroad year. Leave it blank
• Native Language: Korean (if you are a Korean citizen)
Keep ‘Student Visa Information’ section blank (plz discard all the e-mails regarding the US visa process) (Korean visa process will proceed after admission for non-korean students)
How do you know about GMU?
Application Fee Information

Fee Waiver Requirements

All applicants to George Mason University are required to pay a non-transferable, non-refundable application fee. The application fee must be paid by online check, MasterCard or Visa and must accompany this online application.

Certain applicants may qualify for an application fee waiver at the discretion of the Dean of Admissions. Click here to view a list of available fee waivers and determine if you are eligible. Important Note: If you are uncertain that you qualify for one of the application fee waivers listed, DO NOT select this option. Save your application without submission and contact the Office of Admissions for assistance at 703.993.2490.

Fee Waiver

I understand the requirements for requesting an application fee waiver.

☐ Yes  ☐ No

I acknowledge that I am eligible for an application fee waiver.

☐ Yes  ☐ No
Question for students who have received warnings from their school (warnings, voluntary withdrawal etc.)
If you selected ‘No’ for Virginia in-state Tuition (previous slide), Confirm and click ‘Save and continue’ and then ‘submit application’
As an applicant to George Mason University, you are only required to submit letters of recommendation if you are applying through the Score Optional program. If you are an Honors College applicant it is strongly suggested that you submit at least one letter of recommendation (online). Otherwise, you are welcome to submit any supplementary documents that you feel will enhance your application, including letters of recommendation.

If you do wish to submit letters of recommendation along with your application, we ask that you submit no more than 2-3 letters of recommendation. So that we may process your application as quickly as possible, you are encouraged to use this online recommendation system. You will need the email address of the recommender. Alternatively, recommenders may mail their letters of recommendation to:

Office of Admissions
George Mason University
4400 University Drive, MS 3A4
Fairfax, VA 22030

Paper letters of recommendation must include your full applicant name, date of birth, and your G Number (the Mason student ID number, which will be delivered to you via email along with an application acknowledgment upon submission of your application).

Once the recommendation provider information is saved, an email will be sent to the online recommendation provider with instructions on how to proceed with the online recommendation.

**Additional Information**

- Your Recommendations will automatically be matched to your application upon submission.
- The access code is valid for 180 days from the date you input and save their information.
- To complete the Recommendation online, a Recommendation provider must have a valid email address.
- If you would like to send a reminder, check the box next to his/her name and click on the “resend” button. This will automatically generate a reminder email.
Below please list the contact information for up to 2 people who will be submitting letters of recommendations on your behalf.

We prefer recommendations from teachers/faculty members who can comment on your academic talent and potential, or alternatively from employers, supervisors, or others who are able to comment on your professional and educational goals and potential.

**Recommendation Provider**

**Resend Notification Email:** Use the Resend option if you wish to have an email message sent to a recommendation provider to remind him/her to complete the letter of recommendation.

**ADD A PROVIDER**

Please note that notification emails will indicate "George Mason University" as the sender but will come from support@hobsons.com. If your recommenders use a spam-blocking tool, please ask them to add this email address to their list of known/safe addresses.
Type in required information of the recommendation provider
Check Application Status: Complete

Congratulations, Jane! All required questions have been completed. Please note that this refers only to the minimum number of questions required by the system before submission is allowed. There may be many other questions on the form that should also be answered, thus, please be sure you have fully responded to both required and relevant non-required items before you submit your application.

If you would like to begin the Application submission process, please click on the "Proceed to Submission" button below. Otherwise, you may use the navigation links to access another section of the online application.

Proceed to Submission
Application Status: Ready for Submission

Congratulations, June! All required questions have been completed. Please note that this refers only to the minimum number of questions required by the system before submission is allowed. There may be many other questions on the form that should also be answered; thus, please be sure you have fully responded to both required and relevant non-required items before you submit your Application.

Please review the print version of your Application before you submit by clicking on the link below. If you experience difficulty viewing the document, please contact technical support. (Adobe Acrobat Reader is required to view this file. Download Reader).

PREVIEW APPLICATION IN PDF FORMAT

Step 1: Confirmation

Please note that APPLICATION FEES ARE NON-REFUNDABLE.

Reminder: If you are applying for Score Optional, please submit your Teacher Name and e-mail address under the Recommendation link (in the left navigation bar).

Be sure that you have carefully reviewed your responses and that you have answered all of the questions accurately.

Your responses will become the official property of our institution and your admission will be based on the answers you have provided. You cannot change your answers through this form once they are submitted. Please contact the admissions office (admissions@gmu.edu or 703-993-2499) if you need to update your application record.

To pay your application fee and begin the submission process, check the box below and click the Continue button.

I have read and understand the above information and wish to submit this Application at this time. Please note: The Application is not submitted until you see the words “Submission Complete”

Continue
Step 2: Application Fee Payment

Warning:
WAIT for the application acknowledgment page before logging out and closing the browser window. Your Application will not be submitted/processed if you close the browser window before receiving this acknowledgment page.

Your application will not be processed until your application fee has been paid online using our secure payment system with either Visa, Mastercard or electronic check. Application fees are non-refundable and must be paid to submit and process your application.

Select the payment option and click on the “Pay & Continue” button below. You will be directed to a separate, secure website where you will be prompted to enter your payment information. If the payment is successful, do not close the browser window. You will be returned to your application to continue the application submission process.

Review Application Fee

$80

Select Payment Method

- Credit Card

Click below to confirm the payment method indicated above and continue with the process of submitting your Application. Please note that paying your Application fee DOES NOT submit your Application. You must complete and submit the information on the signature page to fully submit your Application.

Pay and Continue

Click!
Scholarships

1. 3.5 of Higher GPA
2. One page single spaced essay
3. Essay should be sent to askmk@gmu.edu
4. SAT/ACT scores recommended (not required)
5. Subject: How an international educational experience will enrich the student’s professional and personal life
6. $1,000~ $20,000/ year

*Candidates will be assessed from the Scholarship Review Committee and results will be given individually when awarded scholarship.
Tips for application process

1. Name spelling check! : application, transcript, passport
   예) 정준미 -> Jung June Mee, Jeong Junemee, Chung June-mee...

2. Freshman vs Transfer student

3. Spring 2016 Korea Campus
   -> Virginia In-state tuition NO

4. High School code
   1) Regular non-US High schools=> International Secondary School
   2) GED: select country!

5. Phone
   Do not put the country code/ Area Code -> 02, 032, 010
6. Check ‘Score Optional’ : if no SAT

7. Official documents: sealed!

8. Self statement/ Recommendation letter/ Resume

9. Financial information, copy of passport: don’t required

10. G number  -> on envelope or top of document (highly recommended)

★ Address to submit the required document:
Office of Admissions
George Mason University
4400 University Drive, MSN 3A4
Fairfax, VA 22030 USA
Office: +1 703 993 2400
Fax: +1 703 993 4622
Q & A

Office of Enrollment and Marketing
George Mason University Korea

032-626-5021
askmk@gmu.edu