



ENTRANCE SCHOLARSHIP POLICY

I. DEFINITIONS

The following terms have the respective meanings assigned to them:

1. **“Candidate”** means a student qualifying for final consideration to receive an entrance scholarship.
2. **“Full-time”** means a minimum of 12 credits for the respective semester.
3. **“GMU”** means the primary George Mason University system, located in Fairfax, Virginia and surrounding United States cities.
4. **“GMU Korea”** means George Mason University Korea, located in Songdo, South Korea.
5. **“GPA”** means grade point average.
6. **“Policy”** means the Entrance Scholarship Policy.
7. **“Recipient”** means a student receiving an entrance scholarship.
8. **“Scholarship”** means an entrance scholarship.

II. INTERPRETIVE PROVISIONS

1. References to Articles and clauses are to Articles and clauses within this Policy.
2. The words “including,” “includes,” and “include” are deemed to be followed by the words “without limitation.”
3. All references in the Policy to “\$” refer to the lawful currency of the United States of America.

III. ABOUT THE ENTRANCE SCHOLARSHIP

Scholarships may be offered to qualified GMU Korea applicants. A Recipient will receive a Scholarship in the range of \$500 to \$7,500 per 16-week semester. The award value is dependent upon a holistic, evaluative review. From Fall 2016, a Scholarship is renewable for up to six 16-week full-time semesters (or two or eight 16-week full-time semesters for Scholarships provided in or before Spring 2016) at the GMU Korea campus, including online distance GMU courses taken while studying on the GMU Korea campus. This Scholarship is only offered and available at the point of initial admission to GMU Korea.

IV. RULES AND REQUIREMENTS

A. Selection Process

All admitted applicants to GMU Korea are automatically considered for a Scholarship. Select admitted applicants will individually receive a notification letter confirming their eligibility as Candidates for a Scholarship. Due to a large number of applications, Candidates receive notice of their candidacy on a rolling basis until the GMU Korea application deadline. Each Candidate must complete the following steps after receiving a notification letter:

1. Write and submit a one-page essay.
2. Schedule and participate in a Skype interview.

A Scholarship review committee will evaluate the Candidates, based on factors including the application for admission, cumulative high school GPA, essay response, and interview. Subsequently, the review committee will individually notify only selected Recipients of Scholarship awards.

Please be sure to read the Candidate notification letter for more detailed instructions and requirements.

B. Rules for Admitted Semester

1. The Scholarship starts from, and includes, the admitted semester to GMU Korea (e.g., five 16-week Scholarship semesters remain after completion of the admitted semester).
2. The Scholarship is applicable only towards semesters spent enrolled in GMU Korea. The Scholarship is also applicable towards online GMU Korea distance courses, but not applicable towards online GMU distance courses. Please note that all allowed courses within this provision count toward the ongoing renewal eligibility requirements (see Article IV(D)(1)).
3. The Scholarship automatically applies to the Recipient's tuition invoice.
4. If the Recipient fails to enroll in, and maintain, a full-time course load during the Recipient's admitted semester, the Scholarship will be revoked at the end of the admitted semester.
5. Deferring admission for one semester permanently revokes the Scholarship once the deferral request is approved. However, the Recipient will subsequently be reverted to Candidate status, receive a new Candidate notification letter, and may subsequently reapply for the Scholarship for the following semester.
6. The Scholarship is completely revoked upon completion of any GMU or GMU Korea degree. The Scholarship is also completely revoked upon transfer to another university or institution, or if any other permanent separation from GMU Korea occurs.
7. If the Recipient is subject to a suspension, expulsion, or administrative withdrawal resulting from a violation of the Student Code of Conduct, the Scholarship is completely revoked.
8. The Recipient cannot simultaneously receive the Scholarship and any other GMU Korea scholarship while enrolled in GMU Korea. If the Recipient applies for another GMU Korea scholarship, and obtains that scholarship, the Recipient must choose to permanently forfeit the Scholarship or reject the new scholarship.
9. The Recipient may obtain, and use, another GMU Korea scholarship if the new scholarship only applies to the Recipient's time in Fairfax. For example, a Recipient taking classes at GMU Korea in Fall 2017 and classes at GMU in Spring 2018 can accept a GMU Korea continuing scholarship only if the Recipient accepts the continuing scholarship solely for the Spring 2018 term.
10. If the Scholarship is partially or completely revoked, an appeal may be possible (see Article V). Loss of the Scholarship does not exclude a student from receiving other scholarships (e.g., GMU Korea continuing student scholarships).

C. Renewal Process

The Entrance Scholarship Renewal Committee reviews the academic and disciplinary standing of the Recipient after each semester concludes. The Scholarship is automatically renewed for the subsequent semester if the Recipient meets the renewal eligibility requirements (*see* Article IV(D)(1)). If the Recipient fails to meet a renewal requirement, then the Recipient will receive a letter from the Office of Admissions and Enrollment prior to the start of the subsequent semester to inform the Recipient of the Scholarship's cancellation. However, the Recipient can freeze the Scholarship without penalty by (a) taking part-time courses (*see* Article IV(D)(4)-(5)), or (b) obtaining proper permission for a planned Leave of Absence (*see* Article IV(D)(6)). If the Recipient's Scholarship is revoked, an appeal may be possible (*see* Article V).

D. Rules for Renewal

1. Every Scholarship is renewable (*see* Scholarship award letter for total number of eligible award semesters), contingent on meeting the following two conditions prior to each semester the Scholarship will be applied: (a) maintaining a good academic standing (e.g., a Recipient caught plagiarizing and facing an honor code violation jeopardizes their academic standing), and (b) possessing a 3.3 or higher cumulative GPA at the conclusion of the semester prior to the Scholarship's renewal (e.g., a Recipient taking summer courses must achieve a 3.3 or higher summer semester-only GPA to be eligible for the Scholarship in fall). Failure to meet at least one condition results in complete loss of the Scholarship.
2. The Scholarship is applicable only towards semesters spent enrolled in GMU Korea. The Scholarship is applicable towards online GMU distance courses taken for credit while enrolled for the respective semester in GMU Korea. Scholarships awarded for or after Fall 2016 are not applicable towards courses spent off-campus (e.g., study abroad courses). However, Scholarships awarded for Spring 2016 and earlier can apply to study abroad courses for credit if the Recipient takes the courses directly through GMU Korea. Please note that all allowed courses within this provision count toward the ongoing renewal eligibility requirements (*see* Article IV(D)(1)).
3. The Scholarship automatically applies to the Recipient's tuition invoice.
4. If the Recipient enrolls in a full-time course load during a 16-week semester at GMU Korea, but assumes a part-time course load for any reason after the last day to add classes in the respective semester, then the Recipient (a) must pay tuition in full for that semester, and (b) loses one semester of Scholarship award. For example, a Recipient has five remaining Scholarship award semesters. That Recipient subsequently enrolls full-time in Spring 2017, which automatically applies one of the remaining award semesters. However, that Recipient drops a class after the last day to add classes for Spring 2017. That Recipient will receive a new Spring 2017 tuition invoice without the Scholarship's application, and that Recipient will only have four semesters of Scholarship award remaining for Fall 2017 and on. This provision also applies to complete withdrawals after the last day to add classes
5. If the Recipient enrolls in, and maintains, a part-time course load during a 16-week semester, the Scholarship will be frozen until the Recipient next enrolls in a full-time semester, including the respective part-time semester (e.g., a Recipient with three semesters of Scholarship remaining at the conclusion of the Fall 2016 semester, who subsequently enrolls part-time for Spring 2017, will still have three semesters of Scholarship remaining). However, a frozen Scholarship from a part-time course load does

not absolve the Recipient of the responsibilities in Article IV(D)(6).

6. If the Recipient intends to take at least one semester of leave from GMU Korea, then the Recipient must submit a completed Leave of Absence (“LOA”) form for the respective semester(s) of leave on or before the last day of classes in the first semester of leave. The LOA process will result in a freeze of the Recipient’s Scholarship until the Recipient’s return, which will result in the automatic continuance of the Recipient’s award. Failure to submit the LOA form by the deadline results in permanent loss of the Scholarship. Please see the GMU Korea Office of Student and Academic Affairs for the LOA form.
7. The Scholarship is completely revoked upon completion of any GMU or GMU Korea degree. The Scholarship is also completely revoked upon transfer to another university or institution, or if any other permanent separation from GMU Korea occurs.
8. If the Recipient is subject to a suspension, expulsion, or administrative withdrawal resulting from a violation of the Student Code of Conduct, the Scholarship is completely revoked.
9. The Recipient cannot simultaneously receive the Scholarship and any other GMU Korea scholarship while enrolled in GMU Korea. If the Recipient applies for another GMU Korea scholarship, and obtains that scholarship, the Recipient must choose to permanently forfeit the Scholarship or reject the new scholarship.
10. The Recipient may obtain, and use, another GMU Korea scholarship if the new scholarship only applies to the Recipient’s time in Fairfax. For example, a Recipient taking classes at GMU Korea in Fall 2017 and classes at GMU in Spring 2018 can accept a GMU Korea continuing scholarship only if the Recipient accepts the continuing scholarship solely for the Spring 2018 term.
11. If the Scholarship is partially or completely revoked, an appeal may be possible (*see* Article V). Loss of the Scholarship does not exclude a student from receiving other scholarships (e.g., GMU Korea continuing student scholarships).

V. APPEALING A LOST SCHOLARSHIP

If the Recipient failed to meet one or more requirements (e.g., low GPA or part-time enrollment after the last day to add classes) resulting in partial or full loss of the Scholarship, the Recipient may submit a written appeal for reconsideration. Please attach the following:

1. A detailed explanation of the circumstance(s) surrounding the loss of the Recipient’s Scholarship. If applicable, submit any supporting documentation confirming the circumstance(s) (e.g., medical bills, court documents). Supporting documentation must be official and verifiable.
2. A detailed explanation of what steps, if any, the Recipient will take to address the circumstance(s) which prohibited the Recipient from meeting the requirement(s), and how the Recipient will manage similar situations in the future.

Appeals must be made no later than the first day of class for the first term in which the student is ineligible for the scholarship (e.g., a Recipient who lost the Scholarship in Fall 2016 must appeal by the first day of the Spring 2017 semester classes). Appeals must be submitted to askmk@gmu.edu with the subject line “Scholarship Appeal.”

VI. POLICY GOVERNANCE

This is the **first edition** of the Policy. The first edition permanently governs all Scholarships

from and before Spring 2017. The first edition applies indefinitely to Scholarships awarded after Spring 2017 and until the publication of a new edition of the Policy. The newest edition of this Policy will apply only to application periods and Scholarships subsequent to the latest edition, and has no effect on prior Scholarships.