

Mason International Buddies Program

Drafted on: June 12, 2017

Article One Mason International Buddies

- The name of this organization shall be *Mason International Buddies*.

Article Two Purpose of Organization

- To provide an opportunity that can establish strong bond between Korean students and International students through cultural and language exchange activities with small group support.

Article Three Membership

- *The constitution MUST include this clause:*

Membership in this organization will not be restricted on the basis of race, color, ethnicity, national origin, disability, sexual orientation, veteran status, gender or age.

- Volunteers must be able to speak English in order to communicate with other members
- All active members must be currently enrolled as GMU students.
- All type of membership: **active** (currently enrolled as GMU students who attend meetings/functions and pay dues if applicable); **associate** (may include members of faculty/staff, community members or students from other schools), **officers**(students who are over sophomore year currently enrolled as GMU students who plan and organize meetings and events)
- In order to be recognized as an active/associate, all members must establish minimum 70 % of entire volunteer hours.
- Only active members who established minimum 70 % of entire volunteer hours can receive official volunteer certificate from George Mason University Korea.

Article Four Officers

- **President:** should be a Mason student over sophomore year and be able to organize and plan for various meetings and events according to the club goal.
- **Treasurer:** should be a Mason student over freshman first semester and be able to keep track with the club expenses and contact Mason finance office if necessary.
- **Vice-President:** should be a Mason student sophomore year and be able to assist the club President with club activities.
- **Secretary :** should be a Mason student over freshman first year and be able to keep track with every meeting and events by fill in the given form and report.
- **Each and every individual members who desires to be the member of officers should obtain GPA over 2.0.**
- No limit on the term length of officers, however, if there's an strong conflict or any inconvenience caused by officers, can be denounced by other active members by democratic poll.

- Any officer members can resign from their position if necessary and can pick the candidate for the position.
- At minimum, President and Treasurer is required.

Advisor

- *The constitution MUST include this clause:*
The primary advisor shall be a member of the faculty or staff at George Mason University.
- Advisor should be selected from those who are interested and responsible on the club characteristics.
- If the club advisor is out of reach for considerable amount of time, can be dismissed by the officer members of the club.
- The advisor may offer guidance and support for the organization, but MAY NOT affect the club objective or goal.

Article Five **Elections**

- Starting and at the end of the semester, when officer members resign or denounced by other members, all active members of the club can participate in democratic vote.
- All active members can nominate themselves as well as other active members. Also, all officer members can nominate candidate among the active members.
- By posting the announcement on the group chat on Kakao, every candidate can participate in the poll.
- President or the Vice president should open a secret ballot via online or offline and no members should be discriminated from having equal right to vote.
- In the case of tie or runoff, President or Vice president have a right to pick the candidate.
- New officers must know all of the club rules and should be able to announce new officer members whenever the new election occurs.

Article Six **Meetings**

- All active members must participate in the group meeting can be held weekly or monthly. (Depending on the need of the emergency.)
- President or the Vice president of the club should be able to organize the club meeting and place.
- If necessary, the executive board members can have meeting without time limit.
- President or the Vice president should take attendance by the set form.
- Candidate can be elected if more than half of the members including one or two officer members constitute a quorum.
- In order to form a special meeting, the presider should announce the notice at least 3~4 days prior to the meeting.
- **All of the polls will be hold under the provision of the state parliamentary rules of order that has been stated by latest edition of Robert's Rules of Order.**

Article Seven **Finance**

- State procedure for determining amount of dues and when they should be collected if any. *The amount of dues and the method of collection will be decided by a majority vote of the executive officers at the beginning of each semester for semi-annual dues or the beginning of each school year for annual dues.*
- Finance officer of the program should manage and keep on track with every spending and budget plan of the club by filling in the set form.

Article Eight **Amendments**

- State procedure for proposing and approving amendments to the constitution
- *The constitution MUST include the following clause:*
The Mason Korea administration must review all amendments in the same manner as a completely new constitution.

Article Nine **Ratification**

- State how the constitution will be ratified
- *The constitution MUST include this clause:*
This constitution shall become effective upon approval by a $\frac{3}{4}$ vote of the membership, and the Mason Korea administration.